



## **Citrus County Chamber of Commerce's Disaster Recovery Fund**

Grant Cycle: September 12, 2023 - October 31, 2023

### **Objective**

To provide immediate financial assistance to local businesses impacted by Hurricane Idalia, facilitating quicker recovery and operational resumption as they wait for state and federal assistance.

- ***Grant Details***

- Maximum Grant Amount: up to \$1,000 per business license
- Fund Usage: The funds must be utilized for repairs and recovery activities necessary due to damage incurred from Hurricane Idalia

- ***Eligibility Criteria***

- Business Registration: The business must hold a valid Citrus County or City of Crystal River Business License
- Proof of Damage: Applicants must provide verifiable proof of damage sustained due to Hurricane Idalia
- Repair Receipts: If seeking reimbursement for repairs already undertaken, applicants must provide the relevant receipts or estimates of projected repairs/equipment.

- ***Application Requirements***

To apply for this grant, eligible businesses should submit an application containing the following details:

- Business name
- Business address
- Contact phone number
- Contact email
- Detailed description of damages incurred
- Estimated or detailed list of repair costs (with receipts if available)



- **Application Process**

1. Preparation: Collate all necessary documents and ensure eligibility criteria are met.
2. Submission: Complete and submit the application by October 31, 2023 or until funds are exhausted.
3. Review: The Chamber of Commerce team reviews the applications.
4. Notification: Applicants will be notified of their grant status via the contact information provided in the application.
5. Disbursement: Successful applicants will receive grant funds through a method to be communicated later. Chamber may opt to make payments directly to vendor.

- **Timeline**

- *Application Deadline:* October 31, 2023
- *Review Period:* Chamber committee will review applications within a week of submission
- *Notification of Award:* Notification of grant status is expected within 7-10 business days from application submission
- *Fund Disbursement:* Fund disbursement is expected withing 2-3 business days following notification of approval

### **Contact Information**

For inquiries or assistance, reach out to:

- Phone: 352-423-3048
- Email: [luzviminda@citruscountychamber.com](mailto:luzviminda@citruscountychamber.com)

### **Additional Notes**

- *Transparency:* The Chamber of Commerce is committed to a transparent grant allocation process, guided by the set eligibility criteria and the needs depicted in the applications.
- *Collaborative Effort:* The Chamber urges the business community to collaborate in this time of recovery, sharing resources and information for the benefit of all. Partners in supporting this grant cycle include the Citrus County Chamber of Commerce Board of Directors and Duke Energy.

The Citrus County Chamber of Commerce stands with the business community during these challenging times and encourages all eligible businesses to apply for the Disaster Recovery Fund to expedite their recovery process.



## Disaster Recovery Fund Application

Grant Cycle: September 12, 2023 - October 31, 2023

Please complete the application form below to apply for the Disaster Recovery Fund. Ensure to provide accurate details to facilitate the smooth processing of your application. All fields are mandatory.

### Business Information

- Business Name: \_\_\_\_\_

- Business Address: \_\_\_\_\_  
\_\_\_\_\_

- Citrus County or City of Crystal River Business License Number: \_\_\_\_\_

- Do you own or rent your storefront?  Own  Rent

- If you rent, who is responsible for maintenance and repairs of the building? \_\_\_\_\_  
\_\_\_\_\_

### Contact Information

- Contact Phone Number: \_\_\_\_\_

- Contact Email: \_\_\_\_\_

### Damage Details

Provide a detailed description of the damages your business incurred due to Hurricane Idalia:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this damage covered by insurance -  Yes  No

If Yes, what is your deductible? \_\_\_\_\_



**Repair Information**

- Requested Grant Amount (up to \$1,000): \$ \_\_\_\_\_
  - Detailed List of Repair Costs:
    - Item 1: \$ \_\_\_\_\_ | Description: \_\_\_\_\_
    - Item 2: \$ \_\_\_\_\_ | Description: \_\_\_\_\_
    - Item 3: \$ \_\_\_\_\_ | Description: \_\_\_\_\_
- Attach additional sheets if necessary.

**Document Attachments**

Please attach the following documents with your application:

- [ ] Proof of damage (photos, videos, etc.)
- [ ] Receipts of repairs undertaken
- [ ] A copy of your Citrus County or City of Crystal River Business License

Note: Incomplete applications or those without necessary attachments will be returned.

**Declaration**

I hereby declare that the information provided is accurate and true to the best of my knowledge. I understand that any false information may result in disqualification from the grant process.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please submit your completed application and necessary attachments by October 31, 2023 to:

Email: luzviminda@citruscountychamber.com

Physical Address: 915 N. Suncoast Blvd, Crystal River, FL, 34429

For inquiries or assistance, contact us at 352-795-3149 or luzviminda@citruscountychamber.com.